Group Policies

Arrival
- When you arrive, check-in at the Nautilus admissions desk inside the front doors. Please have your final count of attendees upon check-in. Payment must be made in one lump sum. Everyone will be given a Nautilus sticker to wear during their visit.
- Education programs – Nautilus education staff will greet your group upon arrival. If your group has a scheduled education program, please arrive at least 10 minutes prior to the start of your program. We cannot guarantee we will reschedule your program should you arrive late.

Parking
- Motorcoaches can unload guests in the traffic circle in front of Nautilus. Nautilus does not provide on-site parking; you will be given directions at check-in for complimentary Motorcoach parking approximately 8 blocks away at Harbor Park stadium. Based upon availability, Nautilus can shuttle your bus drivers back to the museum after parking.
- If you are arriving in separate vehicles, Nautilus recommends the West Plume Street garage located directly across from the Battleship Wisconsin. There is a parking fee.

Lunch
- If your group chooses to bring lunch, please let us know ahead of time. Storage bins are available on a first come first serve basis. Nautilus is not responsible for lost or stolen items. There is no indoor space available to eat bag lunches, however we have a large covered front deck or Town Point Park is located next door. Box lunches are available with advanced notice.

Chaperones
- Nautilus recommends that your group provide one chaperone per every five children. If that is not possible, one per ten is required. Chaperones must remain with students at all times inside the building and on the Battleship Wisconsin.

Rules
- No gum, candy, or food above the first floor or in the gift shop. Bottled beverages must be kept with the lid on in their bag.
- No running or horseplay in the building
- Students must stay with chaperones at all times
- If any of these rules are broken, you may be asked to leave the facility.

Additional Information
- A limited number of locked are available in the lobby for coats and valuables. Nautilus is unable to store personal items or assume responsibility for lost or stolen items.

Payment and cancellation
- Final payment is due the day of your visit. You must pay for the entire group in one payment. Checks should be made payable to Nautilus. To pay by credit card ahead of time, please call the Group Sales office at (757) 664-1021 prior to the day of your visit. If your group numbers fall below 15 people, you will not be given the group rate and will be charged the regular Nautilus admission rate.
- Group cancellation must be made 48 hours prior to your arrival date or one week prior if you have a scheduled education program or tour of Nautilus will bill your group 25% of the total cost.
- If your group is running late the day of your visit, please call Nautilus at (757) 664-1000.